

Types of Education and Supporting Evidence for Continuing Education and Professional Development

Ongoing education must be from at least **three different types** with a mix of sources.

Type of education	Sources of Evidence
WORK BASED Learning achieved from the work you do in your professional environment Evidence is required for the first 3 points Managers will sign-in service attendance records	• Reports completed by you relating to sterile service matters within the three-year registration period final versions may be accepted where authorship is clearly identified. (length approx. 500 – 1500 words per report) (2 hours per report) • Written minutes for relevant meetings/project meetings (30 minutes per meeting, maximum 3 hours per registration period) • Development of a documented policy and/or procedure, within the three-year registration period final versions may be accepted where authorship is clearly identified (2 hours per document) • Planned and structured in service attendance records (company and or SSD) (maximum 5 hours claimed per registration period)
PROFESSIONAL ACTIVITIES Learning achieved from your work as a sterile technician, beyond your normal role description	• Peer review article for publication including identification of both parties and evidence of feedback (Eg. Track changes on the document) (2 hours per document) • Evidence of involvement in quality improvement (QI) activity (Eg. Minutes from a meeting to show input, project plans, QI outputs/document) (2 hours per QI activity) • Creation and delivery of a presentation to others, with evidence (Eg. Powerpoint, Recording) (2 hours per presentation) • Research article or literature review that you have written, presented or reported on to a group with evidence (4 hours per event) • Article you have written for publication or was published (2 hours per article)
FORMAL EDUCATION Formal learning as a student or presentations as an educator Formal education hours will be dictated by the programme of study undertaken	• Academic learning with evidence of course certificates, academic transcripts matching the course certificates (hours as specified by the course provider) • Formal structured research project with evidence of participation in research, with hours undertaken • Course materials for academic learning (external accredited courses) you have produced for teaching others (3 hours per course)
SELF-DIRECTED LEARNING This is learning you undertake in your own time to maintain current knowledge or develop as a professional	• Retained articles with annotated notes and personal reflective summary clearly demonstrating learning (2 hours per article) • Internet search, including search criteria and highlighted article and written reflective summary (2 hours per article) • Online learning: E.g. Internal health and Safety courses, Queensland Endoscopy Course, Medline University, Webinars (Hours as indicated on the certificate issued)
EVENT ATTENDANCE Attendance certificates are required to prove attendance and hours attributed to the event.	• National conference - sterile science or endoscopy • International conference – sterile science or endoscopy • Regional sterile science meetings